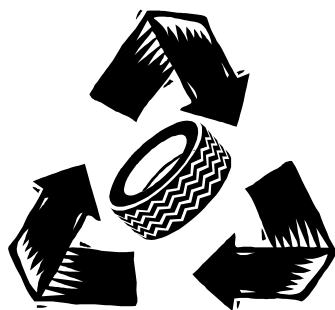


March 2002

CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY

INTEGRATED WASTE MANAGEMENT BOARD

**WASTE TIRE PLAYGROUND COVER
GRANT PROGRAM FY 2002/2003
APPENDICES**



Appendix A - Sample Purchasing Policies
Appendix B - Sample Budget Itemization Form
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**Waste Tires and Playground Grants Hotline Number
(916) 341-6441**

Appendix A

Purchasing Policies

SAMPLE #1

WASTE REDUCTION AND RECYCLING

The applicant will act to make resource conservation an integral part of the physical operation of the jurisdiction and within the project location. The practice of discarding materials used in facilities is wasteful of natural resources, energy and money. It is also a function of the jurisdiction to set an example of stewardship of our natural resources.

It will be the policy of the jurisdiction to implement the following actions:

1. The jurisdiction will integrate the concept of resource conservation including waste reduction and recycling, into its environmental programs.
2. The jurisdiction will decrease the amount of waste of consumable materials by: a) reduction of the consumption of consumable materials wherever possible; b) full utilization of all materials prior to disposal; and c) minimization of the use of non-biodegradable products wherever possible.
3. The jurisdiction will cooperate with, and participate in, recycling efforts being made by the governing entity. As systems for the recovering of waste and recycling are developed within the jurisdiction, the applicant will participate by appropriately separating and allowing recovery of recyclable waste products.
4. The jurisdiction will purchase, where financially viable, recycled products. The jurisdiction will also encourage suppliers, both private and public, to make recyclable products and unbleached paper products available for purchase by the governing entity.
5. Representatives of the jurisdiction will actively advocate where appropriate, for resource conservation practices to be adopted at all applicable levels of government.

SAMPLE #2

SAMPLE POLICY ON WASTE REDUCTION AND RECYCLING

Recreational Program

Code No.: 903.1

Business Procedures

Series 600

Series 800

Equipment &
Facilities
Series 900

It shall be the policy of the park district to make resource conservation an integral part of the physical operation of the park district and of the recreation and park programs. The Recreation and Park Board recognizes that the practice of discarding materials used in district facilities is wasteful of natural resources, energy and money. Furthermore, one of the functions of this district is to set an example of stewardship of our natural resources. Therefore, it shall be the policy of the park district to implement the following actions:

- I. The park district will integrate the concept of resource conservation, including waste reduction and recycling, into the environmental programs.
- II. The park district will decrease the amount of waste of consumable materials by:
 - A. reduction of the consumption of consumable materials wherever possible;
 - B. full utilization of all materials prior to disposal; and
 - C. minimization of the use of non-biodegradable products wherever possible.
- III. The park district will cooperate with, and participate in, recycling efforts being made by the city and county. As systems for the recovery of waste and recycling are developed within the city and county, the park district will participate by appropriately separating and allowing recovery of recyclable waste products.
- IV. The park district will purchase, where financially feasible, recycled-content products. The park district will also encourage suppliers, both private and public, to make recyclable products available for purchase by the district.
- V. Representatives of the park district will actively advocate, where appropriate, for resource conservation practices to be adopted at the local, regional, and state levels.

SAMPLE #3

City/County

Purchasing Policy

Purpose

The city/county provides that all departments shall, whenever possible, use recycled products and recycled materials to meet their needs. This policy is enacted to demonstrate compliance with the Waste Management Reduction Act and foster market development for recycled products.

Definitions

Recycled Material - Waste material and by-products that have been recovered or diverted from the solid waste stream and that can be utilized in place of raw or virgin material in the production of a product. Recycled materials may consist of material derived from post-consumer waste, manufacturing waste, industrial scrap, agricultural waste and other items, all of which can be used in the manufacture of new products.

Post-Consumer Recycled Materials - A finished material or product that has served its intended use and would normally be disposed of as solid waste. Examples of post-consumer recovered materials include, but are not limited to old newspaper, office paper, yard waste, steel, glass, aluminum cans, plastic bottles, oil, asphalt, concrete and tires.

Practicable - Sufficient in performance and available at a reasonable price within a reasonable time period.

Pre-Consumer - Materials or by-products generated after manufacturing of a product is completed, but before the product reaches the end-use consumer. Examples of pre-consumer recovered materials include, but are not limited to; obsolete inventories of finished goods, rejected unused stock and paper wastes generated during printing, cutting and other converting operations.

General Policies

- A. All city/county departments shall use recycled products whenever practicable. Special emphasis shall be placed on the purchase of products manufactured with post-consumer recycled materials.
- B. All departments may, at their option and with purchasing concurrence, require procurement of designated recycled products or recycled products above the levels required by this policy.
- C. The city/county shall require its contractors and consultants to use and specify recycled products in fulfilling contractual obligations whenever practicable.
- D. The city/county shall promote the use of recycled products publicizing its procurement policy whenever practicable.

Responsibilities of (title of person assigned to coordinate the policy)

The (title) shall coordinate the implementation of this policy. He/she will establish a list of recycled products that shall be purchased by all city/county departments whenever practicable and will develop the mechanism for maintenance, additions and deletions to the list of recycled products available for procurement. Maintenance of the list will include addition of new products containing recycled material as they become available and make available to departments specifications on the new product along with a list of suggested uses. The (title) will also work with all departments to establish minimum recycled content standards for designated recycled products to maximize recycled-product availability, recycled content and competition. To the extent such information is known; city/county staff shall identify to the (title), products available with recycled content and vendors from whom such products are available. The (title) will also be responsible for information and dissemination of that information to all departments and for all annual review.

Responsibilities of All Other City/County Departments

- A. Each department shall purchase recycled products whenever practicable.
 B. Evaluate recycled products on the establish list.

Appendix B
Sample Budget Itemization Form

Pre-Installation Phase

| Task # | Item | Description (detailed) | Grant \$ | Match \$ | Total \$ |
|---------------------|-------------------------|-------------------------------------|-----------------|-----------------|-----------------|
| 1 | personnel | 1 Sup. @ \$30 /hr. – 10 hours | | \$300 | \$300 |
| | | | | | |
| | bid advertising | | | \$425 | \$425 |
| | materials & supplies | | | | |
| | | | | | |
| | consultants/contractors | 1 Architect @ \$75/hr – 18 hours | | \$1,350 | \$1,350 |
| | | (design sign – volunteer * in-kind) | | \$500 | \$500 |
| | other | | | | |
| | | | | | |
| Task 1 Total | | | | \$2,575 | \$2,575 |

Installation Phase

| Task # | Item | Description (detailed) | Grant \$ | Match \$ | Total \$ |
|----------------------|--------------------------------|--|-----------------|-----------------|-----------------|
| 2 | personnel | 3 maintenance workers @ \$10.00/hr – 8 hours each | | \$240 | \$240 |
| | | | | | |
| | materials & supplies | | | | |
| | | | | | |
| | consultants/contractors | Contractor – preparation of site (grading surfacing, removing debris, laying concrete formation) | \$4500 | | \$4,500 |
| | | | | | |
| | | | | | |
| | other (Heavy Equipment Rental) | | 500 | | 500 |
| | | | | | |
| Task 2 Total: | | | \$5000 | \$240 | \$5,240 |
| Task # | Item | Description (detailed) | Grant \$ | Match \$ | Total \$ |
| 3 | personnel | 3 maintenance workers @ \$10/hr – 8 hours each | | \$240 | \$240 |
| | | | | | |
| | materials/equipment | Rubberized Surfacing ** | \$19,000 | \$3,000 | \$22,000 |
| | | | | | |
| | | | | | |
| | signage | 6' X 8' wood fiber sign ** | \$800 | | \$800 |
| | consultant/contractor | Contractor – installation of materials | | \$4,695 | \$4,695 |
| | | 5% of installation phase | | | |
| | other | | | | |

| | | | | | |
|--|--|----------------------|----------|---------|-----------------|
| | | Task 3 Total: | \$19,800 | \$7,935 | \$27,735 |
|--|--|----------------------|----------|---------|-----------------|

Budget Sample Continued on Next Page

Post-Installation Phase

| Task # | Item | Description (detailed) | Grant \$ | Match \$ | Total \$ |
|--|----------------------|--|-----------------|-----------------|-----------------|
| 4 | personnel | 1 coordinator @ \$20 /hr – 30 hours | | \$600 | \$600 |
| | | | | | |
| | materials & supplies | Recycled-Content Paper for newsletter announcing new playground & recycled-content use | | \$150 | \$150 |
| | | | | | |
| | advertising | Mailing newsletter to community | | \$825 | \$825 |
| | Signage | Installation | 200 | | 200 |
| | other | | | | |
| | | | | | |
| | | Task 4 Total: | 200 | \$1,575 | \$1,775 |
| Total Grant Funds | | | \$25,000 | | |
| Total Matching Funds (at least fifty percent (50%) of grant funds or twenty-five percent (25%) if qualified for hardship designation) | | | | \$12,500 | |
| Total Project Funds | | | | | \$37,500 |

- *This form may be reproduced and enlarged as necessary.*
- *Since the cost per tire in Criterion #10 will go up with the total cost of the project, applicants are encouraged to include only the minimum match requirement in the budget.*
- *The tasks and corresponding dollar figures in the Budget Itemization Form and the Work Statement Form must match.*
- *Attach quotes and/or estimates to verify reasonable costs.*
- *Round all amounts to the nearest whole dollar.*
- *Check your calculations!!!*

Appendix C

Application Checklist

This checklist has been provided for your benefit in completing the Waste Tire Playground Cover application. A complete application contains thorough answers to all eleven (11) criteria and the inclusion of the required forms with complete information.

Step 1 – Project and Applicant Eligibility

- ☐ Did you verify that your agency is eligible to apply for this grant?
- ☐ Are you applying as a jurisdiction (i.e., school district, park district, special district, etc.)
- ☐ Did you coordinate with your jurisdiction?
- ☐ Is this the only application your governing jurisdiction has submitted for this grant program?
- ☐ Can the applicant verify that surfacing materials will be from 100 percent California waste tires?
- ☐ Can your agency demonstrate the ability to provide a match equal to fifty percent (50%) (of the grant amount requested) or twenty-five percent (25%) (of the grant amount requested) if qualified for “Extreme Financial Hardship”?
- ☐ Does the application include outreach information and a sample of a sign designating CIWMB as a contributor toward the project?
- ☐ Does the application identify the number of tires diverted from the waste stream?

Step 2 – Question and Answer Period

- ☐ After you have reviewed the application and application instructions, do you have any program-specific questions?
- ☐ Remember to submit your questions in writing by mail or E-mail before April 19, 2002.

Step 3 – Application (Most of the information is self-explanatory (name, address, etc.) however, key areas that have been incomplete in the past are:

- ☐ Application must be signed by an authorized signature or designee (as indicated in the resolution).
- ☐ Did you provide a summary of the playground project (i.e., what, when, how, and why)?
- ☐ Is the matching amount correct?
- ☐ Does the grant, match and total listed on the application cover sheet equal what is indicated on the work statement and budget pages?
- ☐ Did you include the Legislative District Numbers?
- ☐ Did you check and initial the Environmental Justice box on the Application Cover Sheet?

Criterion #1 – Project Need (up to 20 points)

- ☐ Did you describe your funding needs and customer needs (i.e., playground users in the jurisdiction, demographics, statistics, problems and solutions)?
- ☐ Did you support the existence of the problem and project need with data from surveys, maintenance and safety reports, studies, accident reports, etc.

- ☐ Did you describe health and safety and environmental concerns?

Criterion #2 – Objectives (up to 10 points)

- ☐ Did you describe goals and objectives indicating what you wish to accomplish with this project?
- ☐ Did you describe how the need was identified?
- ☐ Do the tasks listed in your Work Statement mirror the budget and does it contain products or results and the appropriate time period to achieve these results?

Criterion #3 – Methodology (up to 5 points)

- ☐ Did you identify why your proposed plan is the best way to address your problem?
- ☐ Did you identify staffing from your agency involved in the project?
- ☐ Did you list cooperating individuals and/or organizations?
- ☐ Did you provide a specific funding plan for future maintenance and operational costs?

Criterion #4 – Evaluation (up to 5 points)

- ☐ Did you describe how you will determine if the goals, objectives, and tasks will be completed successfully?
- ☐ Did you identify how you will measure the project’s impact on the community?
- ☐ Did you identify and describe your evaluation report?
- ☐ Did you list the staff responsible for the evaluation report?

Criterion #5 – Budget (up to 10 points)

- ☐ Did you provide a thorough itemization of all allowable expenditures?
- ☐ Did you include volunteer time, donated materials and equipment, signage information?
- ☐ Did you check the list of eligible and ineligible costs?
- ☐ Did you make sure your costs do not include any expenses related to playground equipment?
- ☐ Does your budget equal the work statement figures (check your math)?
- ☐ Did you provide quotes and/or estimates?
- ☐ Are all budget itemization totals accurate (check your math)?
- ☐ Are your contingent costs kept to a minimum?
- ☐ Are all expenses explained?
- ☐ Did you round up the cents to whole dollars?

Criterion #6 – Completeness, Letters of Support, Experience, etc. (up to 10 points)

- ☐ Did you include original application or three (3) copies?
- ☐ Did you remember not to bind the original application or three (3) copies?
- ☐ Did you print on both sides of the paper?
- ☐ Did you identify the original by marking it "original"?
- ☐ Does the application contain a resolution? If not, did you indicate when you would provide the resolution?
- ☐ Does the application include letters of support from at least three (3) individuals/entities?
- ☐ Is the cover sheet of the original application (and copies) signed by the person with signature authority as indicated in the resolution?
- ☐ If applicable, is there a letter in the application designating signature authority to another? If so, is it from the authorized signature authority indicated in the resolution?
- ☐ Are all the criteria included in the original and each copy?
- ☐ Are all forms included in the original and each copy?

Criterion #7 – Recycled-Content Purchasing Policy or Directive (up to 15 points)

(Note: attaching the policy is not required.)

- ☐ Did you check off the box and indicate the date the policy or directive was adopted?
- ☐ Did you check off the boxes that correspond with the types of recycled or re-used products you have purchased?
- ☐ Did you evaluate your Recycled-Content purchasing policy or directive?
- ☐ Did you complete the entire form?

Criterion #8 – Recycling and Sustainable Practices Programs (up to 5 points)

- ☐ Did you explain how you handle easily recycled internal waste?

- ☐ Did you include information on how you handle waste recycling at special events and/or in recreational programs?
- ☐ Did you check off the boxes?

Criterion #9 –Prior Waste Tire Playground Cover of Track and Other Recreational Surfacing Grant (up to 5 points)

- ☐ Did you check off the appropriate box?

Criterion #10 – Estimated Cost Per California Waste Tire Diverted From The Waste Stream (up to 10 points)

(Note: without an accurate calculation you will receive zero points.)

- ☐ Did you provide an accurate calculation?
- ☐ Did you use both grant and match funds?
- ☐ Are any of the costs ineligible under this grant program (see "Ineligible Costs" in the Grant Information and Instructions Section)?

Criterion #11 – Economic Need (up to 5 points)

- ☐ Did you go to the U.S. Census Bureau's website to check the median household income using the zip code of your project?
- ☐ If the median household income is below \$22,911, did you know you can reduce your match to 25% of the grant request?
- ☐ Did you check the box that applies to the location and median household income for your playground project?
- ☐ Did you include your zip code and corresponding Median Household Income on the lines provided?

Send the Applications to:

California Integrated Waste Management Board
 Waste Tire Playground Cover Grant Program
 Financial Assistance Branch, Grant Administration Unit
 ATTN: Kelley Tyack
 P. O. Box 4025, MS 10
 Sacramento, CA 95812-4025

**Applications must be postmarked or exhibit a commercial carrier tracking number by:
 Friday, June 7, 2002**

Appendix D

Definitions

The following definitions apply only to the Waste Tire Playground Cover Grant Application.

Applicant – a qualified public entity (jurisdiction) submitting an application and requesting grant funds.

Athletic Court –an area upon which athletic games, events, or sports, may be played or practiced, such as, but not limited to, soccer, football, baseball, or track and field. An athletic court is not a playground.

Athletic Playing Field –a specially prepared area, usually four-sided, that may be paved or unpaved which may have lined boundaries or other markings and on which may be played or practiced games such as, but not limited to, basketball, tennis, handball, volleyball, racquetball, or squash. An athletic playing field is not a playground.

Authorized Signature – the signature of the person authorized by title by the applicant's governing body to execute in the name of the applicant all necessary applications, contracts, agreements, amendments, and payment requests to secure grant funds and to implement and carry out the purposes specified in the grant application.

Board – refers to the six member governing body of the CIWMB.

Budget Itemization – a detailed listing of all eligible costs required to complete the project.

Cash Match – a.k.a “hard match” is funds from another source that is budgeted for the project.

Competitive Grant – an award of money for which applicants compete.

Contingency – liable to happen or not; uncertain; possible: *contingent expenses*.

Cooperating Agencies – external organizations outside the applicant's agency that will work with the applicant to complete a project. For example: Rotary, Kiwanis, neighborhood association, etc.

Criterion – the rules or principles for evaluating; a standard of judgment or criticism.

Cost Savings – sum of money reserved as a result of the economical use of funds.

Endorsement – written approval or sanction.

Environmental Concerns – impacts from the environment that might have a negative effect on the children using the playground. For example: animal feces, inadequate drainage, excessive debris, etc.

Estimate - a written statement of the approximate charge for the work to be done, submitted by a person or company ready to undertake the work.

Evaluation – assessment methods used to measure the success of the project such as the comparison of injury reports, post-construction inspection, a survey of neighborhood users or a change in the number of users pre- and post-construction.

Extreme Financial Need – the median household income of the zip code in which the project is located if the median household income falls at or below sixty-four (64) percent of the state median household income as determined by the U.S. Census.

Gap in Service - an open interval or hiatus in the use or availability of the playground or for the lack of playground facilities (new and refurbished).

Goal - an object or end one tries to attain.

Grantee – the term used to refer to the applicant after it has a signed grant agreement with CIWMB.

Grant Agreement – legal, binding document that includes a cover sheet, terms and conditions, procedures and requirements, work statement, budget, attachments and is signed by both the grantee (with designated signature authority) and the CIWMB Executive Director or his/her designated signator.

Grant Award – amount of money awarded by the Board to complete the proposed project.

Grant Request – the amount of grant money requested by the applicant.

Health and Safety Threats – hazards that could be unsafe or cause injury, illness or death to a child on a playground – protruding nails, animal feces, inadequate fall surfacing, etc. Additionally, the community could experience health and safety threats from the lack of play facilities in the community.

In-Kind Match – a.k.a. “soft match” is the project’s contribution of non-cash outlay of materials or resources to support a percentage of the CIWMB grant award activities. It may include non-cash outlay contributed by other public agencies and institutions, private organizations and individuals. Examples include donated supplies, equipment, professional services, and volunteer time. In general, the value of in-kind contributions is determined by fair market value.

JPA (Joint Powers Authority) – an agreement between two or more agencies that specifies the responsibilities of each agency in implementing the project.

Jurisdiction – a public entity in California that is a city, county, city and county, college, university, state owned recreational facility, public school district, qualifying California Indian tribe, park district, and special district.

Matching Funds – means money that is provided by the grantee and does not consist of funds currently or previously received from CIWMB. These fund may be from other private, state or federal entities.

Materials/supplies – the items or apparatus needed to make or complete a project.

Methodology – a set or system of methods or tasks to complete a project and support the project goals and objectives.

MOU (Memorandum of Understanding) – a formal agreement between two or more agencies that specifies the responsibilities of each agency in implementing the project.

Notice to Proceed – the formal letter from the CIWMB notifying the grantee to start its playground project.

Need – a lack of something wanted or deemed necessary.

Objective – a measurable target that must be met on the way to attaining a goal.

Other Costs – costs not included in the listed categories of the budget and not listed as ineligible costs.

Personnel Services – includes salaries, wages, and benefits for personnel who are employed by the applicant and will work directly on the project.

Playground - an improved outdoor area designed, equipped, and set aside for children’s play that is not intended for use as an athletic playing field or athletic court, and shall include all playground equipment, surfacing, fencing, signs, internal pathways, internal land forms, vegetation, and related structures.

Primary Contact – the first person with whom the CIWMB grant manager will communicate regarding questions, requests, and clarifications.

Program-Specific Questions – questions that specifically address issues pertaining or relating to the Waste Tire Playground Cover grant application. These questions do not include questions related to specific projects.

Project Cost – all allowable costs, as set forth in the applicable cost principles, incurred by the recipient, and the value of the contributions made by third parties in accomplishing the objectives of the award during the project period.

Public Entity – a city, county, city and county, college, university, state owned recreational facility, public school district, qualifying California Indian tribe, park district, and special district.

Public Playground – an improved outdoor area designed, equipped, and set aside for children's play that is not intended for use as an athletic playing field or athletic court, and shall include all playground equipment, surfacing, fencing, signs, internal pathways, internal land forms, vegetation, and related structures.

Qualifying California Indian Tribe – For purposes of this grant a “Qualifying California Indian Tribe” means an Indian tribe, band, nation, or other organized group or community of Indians residing within the boundaries of California, which can establish that it is a governmental entity and can meet the criteria of this grant program.

Quote – to provide in writing, the current or market price of a service, supply, materials, or piece of equipment.

Reasonable Costs – moderate, especially in price; not expensive for the geographical location.

Recipient – the jurisdiction receiving an award from CIWMB to carry out a project.

Recycle – to treat or process used or waste material so as to make it suitable for re-use or a new use.

Recycled-Content Purchasing Policy – a policy of an agency specifically to purchase recycled-content products instead of non-recycled products whenever price, quality, and availability are comparable.

Recycled-Content Purchasing Directive – an administrative order, policy, or memo instructing purchasing practices.

Recycling Program – a plan of action to accomplish recycling and/or to create awareness of the importance of recycling.

Reference – a formal statement regarding a person's or organization's character or experience.

Resolution – a formal authorization of opinion, support or intention made, usually after voting by a formal organization.

Resume – a brief written account of personal, educational and professional qualifications, and experience.

Secondary Contact – the second person (if the primary contact is not available) with whom the CIWMB grant manager will communicate regarding questions, requests, and clarifications.

Sustainable Recycling Practices – practices that result in resource conservation and/or efficiency that reuse, reduce, or recycle material before it enters the waste stream.

Task – the specific activities conducted to complete a project.

Time Frame – a period of time with a beginning and ending date.

Total Grant Request – the amount of the grant funds requested.

Unmet Need – a lack of services, equipment or facilities for the target population.

Volunteer Labor – services provided by a person or persons willingly and without compensation.

Waste Tire – A tire that is no longer mounted on a vehicle and is no longer suitable for use as a vehicle tire due to wear, damage, or deviation from the manufacturer's original specifications. A waste tire includes a repairable tire, scrap tire, and altered waste tire, but does not include a tire derived product, crumb rubber, or a used tire that is organized for inspection and resale by size in a rack or a stack in accordance with Public Resources Code (PRC) Section 42950(k).

Work Statement – the detailed listing of all tasks (and sub-tasks) necessary to complete the proposed project.

Appendix E Scoring Criteria

| THE WASTE TIRE PLAYGROUND COVER GRANT PROGRAM SCORING CRITERIA FOR FISCAL YEAR 2002/2003 | |
|---|--|
| Applicants must score 70% (70 points) of 100 points to be considered for funding. | |
| Points | Description |
| GENERAL CRITERIA | |
| 20 | <p>1. NEED – Grant proposal clearly describes and demonstrates the local or statewide need for the project and the benefits and end-products resulting from the project. For example, proposal:</p> <ul style="list-style-type: none"> • Provides convincing reasons why the project should be funded; addresses the identified gap in service availability; current unmet need; • Describes and documents the problem; supports the existence of the problem with surveys, studies; • Adequately describes any health and safety threats or environmental concerns. |
| 10 | <p>2. OBJECTIVES – Work Statement and grant proposal are sufficiently detailed to determine that the project:</p> <ul style="list-style-type: none"> • Is based on the identified need described in the proposal; • Describes specific and measurable goals and objectives; • Demonstrates that objectives can be achieved within indicated time frame. |
| 5 | <p>3. METHODOLOGY– Grant proposal describes by task the activities to be undertaken to achieve the objectives. For example, proposal:</p> <ul style="list-style-type: none"> • Describes why the proposed activities are the best way to address the identified need; • Describes in detail how the objectives will be met with available time and resources; • Identifies staffing required to carry out the proposed project; • Describes involvement of cooperating organizations; • Presents a specific plan for future funding. |
| 5 | <p>4. EVALUATION – Grant proposal describes a method to evaluate the success of the project and determine whether objectives were accomplished. For example, proposal:</p> <ul style="list-style-type: none"> • Describes a method for evaluating and modifying methods during project implementation and includes both process and outcome evaluation; • Explains any statistical tests or questionnaires to be used; • Describes any evaluation reports to be produced and who will be responsible for the evaluation. |
| 10 | <p>5. BUDGET – Grant proposal demonstrates that the project is cost effective in relation to the location, source, quality, and quantity of targeted wastes. For example:</p> <ul style="list-style-type: none"> • Budget itemization is sufficiently detailed to determine that proposed expenses are reasonable; • Quotes, estimates, or other documentation to support the costs claimed are provided; • All program tasks described in the Work Statement are itemized in the budget; • Cost savings are described, e.g., use of volunteer labor, in-kind services, recycling options, use of existing promotional materials, etc.; • Budget items for miscellaneous, contingency or managerial costs are clearly described and kept to a minimum. |

| | |
|-------------------------|--|
| 10 | <p>6. COMPLETENESS, LETTERS OF SUPPORT, EXPERIENCE, ETC. – Grant proposal is clearly presented and complete as required in the application instructions including adherence to all specified deadlines. Includes evidence that the applicant or its contractor(s) have sufficient staff resources, technical expertise and experience successfully managing grant programs, to carry out the proposed project. For example, proposal:</p> <ul style="list-style-type: none"> • Includes letters of support for the project; • Addresses ability of the applicant to coordinate contracted activities, if applicable; and • Includes resumes, endorsements, references, etc. |
| 15 | <p>7. EVIDENCE OF A RECYCLED-CONTENT PURCHASING POLICY OR DIRECTIVE -Applicants should demonstrate the purchase of recycled-content products, recycled or reused products, such as purchasing re-refined oil, recycled-content paper, rubberized-asphalt, use of compost and mulch, and other “green” products or materials, or engage in other waste reduction activities where appropriate and feasible. In addition to earning points for implementing a recycled-content purchasing policy or directive, applicants may earn points by checking boxes on a list of commonly purchased recycled-content products and materials.</p> |
| 75 | TOTAL POSSIBLE GENERAL CRITERIA POINTS |
| PROGRAM CRITERIA | |
| 5 | <p>8. RECYCLING AND SUSTAINABLE PRACTICES PROGRAMS – The degree to which a recycling and a sustainable practices program has been developed and implemented by the public entity to recover materials from the waste stream. The degree to which the program mitigates or avoids adverse environmental effects.</p> |
| 5 | <p>9. PRIOR WASTE TIRE PLAYGROUND COVER OR TRACK SURFACING GRANT –The application will receive five points if the public entity <u>has not been awarded</u> a grant during either of the last two grant cycles (fiscal years 1999/2000, and/or 2001/2002) for playground cover and/or track surfacing funded by the California Tire Recycling Management Fund.</p> |
| 10 | <p>10. ESTIMATED COST PER CALIFORNIA WASTE TIRE DIVERTED FROM THE WASTE STREAM – The applicant must provide a calculation of the cost of each waste tire diverted from the waste stream by using <i>eligible</i> costs of the total project (match plus grant funding, which includes costs for preparation, installation, signage, materials, and labor) and the number of pounds of California waste tire rubber used in the project. <i>If the applicant does not provide an accurate calculation, (0) zero points will be awarded.</i></p> |
| 5 | <p>11. ECONOMIC NEED – The applicant demonstrates economic need in the area in which the project is located, based on median household income data from the U. S. Census. The application will receive two (2) points if the project is located within a zip code area in which the median household income is between and including 70.00 percent to 75.00 percent of the State’s median household income; three (3) points if the project is located within a zip code area in which the median household income is between and including 64.01 percent to 69.99 percent of the State’s median household income; and five (5) points if the project is located within a zip code area in which the median household income is at or below 64.00 percent of the State’s median household income.</p> |
| 25 | TOTAL POSSIBLE PROGRAM CRITERIA POINTS |
| 100 | TOTAL POSSIBLE SCORE (Total of General Criteria and Program Criteria Points) |